



ACE Your Study Routine: Quick Study Tips

Preparing for Class:

- * Read and outline the chapter before class. This allows you to add important information to your outline. Review your notes from the previous class session before you come to class.
- * Take notes in the margins of your textbooks with questions you have.

During Class:

- * Even when bored in class, TAKE NOTES! This will help you remember the materials and stay focused.
- * Keep your attention focused on what the teacher is saying. Listen for signals of important things to remember, such as “The most important point...” and “Remember that...” Place a ‘?’ next to information you write in your notes but are confused about its meaning. Talk to your professor or classmates later to clarify the details.

Your Study Atmosphere:

- * Make a master calendar with all assignments and exams on it; post it in a highly visible place.
- * Schedule study times daily, if possible in the same place at the same time.
- * Study difficult or “boring” subjects first. Take consistent short breaks during lengthy study times.

Exam Preparation Tips:

- * The night before a test, after studying, make a one-page study guide with important information.
- * Quickly review this material before the test. As soon as you receive the test, flip it over, and quickly write down any information you are likely to forget (called a “memory dump”) - this way you can use it throughout the test.

General Tips:

- * Each night, rewrite or type the notes you took in that day’s class. Divide information into chunks! Your mind will remember smaller chunks of related information
- * Form a supportive study group. Compare your notes to be sure you didn’t leave out any pertinent information.
- * Use free academic support on campus. CSU offers a variety of tutorial and support services that can help you to succeed academically.